



## TACUGAMA CHIMPANZEE SANCTUARY is Hiring!

*for the project*

Targeted actions to enhance habitat regeneration, conservation, and biodiversity in the Outamba-Kilimi-Madina-Oula transboundary landscape of Guinea and Sierra Leone funded by WABiLED

### JOB DESCRIPTION

#### **Project Coordinator**

Tacugama Chimpanzee Sanctuary (TCS) was founded in 1995 by Bala Amarasekaran together with the Government of Sierra Leone (GoSL). Everything TCS does starts with the chimps and transitions into wildlife conservation, research, climate change mitigation, advocacy, law enforcement, youth and women empowerment, community outreach, eco-tourism, environmental education and livelihood support initiatives.

Previous studies have recognized the Outamba-Kilimi-Madina-Oula (OKMO) transboundary landscape in Guinea and Sierra Leone as a hotspot for endangered species such as the western chimpanzee (CR), African forest elephant (CR), hooded vulture (CR), giant ground pangolin (EN) and flora species such as *Nymphoides guineensis* (EN) and the endemic to Guinea *Dilophotriche occidentalis* (VU).

The present 1.5-year project supports ongoing conservation initiatives (EU-Funded OKKPS PAPFor project) that were born out of the government will in both countries. WCF and TCS collaborate together on this project, with WCF as main applicant and TCS as co-applicant. In addition to support the creation process of the Penselli-Soyah-Sabouyah National Park in Guinea, this project aims to enhance habitat regeneration, conservation, and biodiversity in the Outamba-Kilimi-Madina-Oula trans boundary landscape of Guinea and Sierra Leone.

In order to develop and coordinate the operational management of the forest landscape complex of OKMO, the project is recruiting a Project Coordinator in Sierra Leone, under funding obtained from the WABiLED, and the mandate given by Tacugama Chimpanzee Sanctuary (TCS) and the Government of Sierra Leone.

### **OBJECTIVE**

The Project Coordinator will be responsible for coordinating and overseeing the implementation of all project activities (community work, research, education, finance and logistics) to improve the management of the Outamba-Kilimi-Kuru Hills landscape in Sierra Leone.



## THE TEAM

The Project Coordinator will work closely with TCS Outreach staff, staff on the current EU-funded OKKPS PAPFor project including staff from WCF, these include:

**TCS:** Conservation Manager, Field Manager, Assistant Conservation Manager, Research Manager

**OKKPS SL:** Community Conservation Manager, Logistics and Finance team, GIS Officer, Community Field Officers, Ecoguards, NPAA Guards

**OKKPS Guinea:** WCF Project Manager, WCF Special Projects Manager, WCF Financial Director, Ecoguards, OGPR Guards

## MAIN ROLE AND RESPONSABILITIES

- Main activities will be conducted in the zone of Outamba-Kilimi-Kuru Hills, with regular trips to Freetown to assist the finance, logistics and GIS teams.
- Contribute to the development of the OKMO project's strategies in Sierra Leone:
- Coordinate a wildlife survey using systematic linear transects and camera traps to gain information and confirm the importance of the conservation value of the zone. WCF and TCS will carry two complementary, standardized and harmonized methods of wildlife monitoring within the OKMO landscape.
- To enhance law enforcement in the landscape using the implementation of monthly surveillance and anti-trafficking patrols by community ecoguards in collaboration with the national authorities (NPAA in Sierra Leone).
- Plan the effective management of wildfires in the landscape.
- Promote forest landscape restoration through a Natural Ecological Regeneration (NER) approach with a conditional adaptation of the Moyon Bafing National Park (MBNP) model developed by WCF in Guinea.
- Design and implement different outreach activities that help to create awareness for the local villages, including radio broadcasts, focus groups conducting regular awareness sessions.
- Support the local governance with involvement of all socio-professional structures and committees;
- Ensure the supervision of all socio-economic studies and the diagnosis of the local communities' resilience to climate changes;
- Ensure a good communication between the project and the representatives of local communities;
- Support the data collect and the monitoring and evaluation of activities related to community development and involvement in Sierra Leone;
- Support the writing of field reports following a standard template;
- Support the development of competitively strong proposals and concept notes in coordination with the development team;
- Ensure the synergy between the actions of her/his program and the other programs of the OKKPS project;



- Regularly exchange with colleagues from other WCF and TCS projects and bring and share her/his expertise;
- Contribute technically to the preparation and organization of office activities: oral presentations, government and community-based meetings, consolidation of the terms of references before validation by the hierarchy.
- Support the writing and publication of the OKKPS project's results in Sierra Leone;
- Help with the writing of field and meeting reports and make recommendations;
- Write monthly and quarterly reports of activities and submit them to the hierarchy on time;
- Write articles to be posted online on specific Media;
- Communicate with her/his immediate supervisor;
- Ensure the supervision and the quality of the terms of references, the production and monitoring of budgets, and the writing of activity reports;
- Regularly produce activity reports related to her/his program and share results with her/his immediate supervisor;
- Regularly communicate with her/his immediate supervisor to ensure a good coordination of all the activities of the project.

#### OTHERS

- Have a good knowledge of the goals and missions of the WCF and TCS;
- Be aware of the general objectives and activities as well as the ones specific to the job position;
- Be aware of the activities of other programs of the project, support them and respect the rules and procedures;
- Help with the general understanding related to the social and political context;
- Translate documents and interpret conversations if necessary.

#### **RULES TO RESPECT**

Confidentiality is an absolute rule for this position, it is strictly forbidden to divulge information and any breach of this rule will be considered as a serious fault and sanctioned in accordance with the provisions of the bylaws;

She/he must report to her/his supervisor any significant difficulty that an employee may encounter or in implementing an activity;

She/he must treat all employees equally, without favouritism or privileges granted for any reason;

Respects the rules and customs of local populations (politeness and good manners).

#### **EXPERIENCES AND SKILLS**

Qualification—Masters / Ph.D in science or a university degree in Rural Development / Sociology / Agronomy / Conservation or any other similar field;

At least 5 years of professional experience in rural sociology, rural development, participative mapping, surveys, structuring of local communities;



At least 2 years of experience in the management of natural resources involving local communities within a national or international NGO;  
Proficient in Microsoft Office (Word, Excel, PowerPoint) and internet and medias (social network, websites, site web, etc.).

## **PROFILE / DESIRED SKILLS**

Have strong listening and communication skills;  
Have good human relation skills and team spirit;  
Have excellent skills for synthesis, and for written and oral expression;  
Be able to guarantee the confidentiality and discretion and be able to represent the NGO at the local level;  
Have sensitivity for environmental issues and specifically for the management of natural resources involving local communities;  
Have a sincere motivation to be involved in biodiversity conservation and in the protection of natural resources;  
Have the will and openness to work in an international and multi-cultural field;  
Be resistant to stress (management of conflicts, management of unforeseen events, etc.) and be flexible around work hours;  
Be organized, autonomous and rigorous in the work.  
Languages - English (advanced oral, reading and comprehension skills).  
In all her/his activities, she/he must be proactive, meaning that she/he must suggest improvements and adaptations. Her/his supervisor can ask for additional tasks if necessary.  
This job description covers the main responsibilities inherent to this position. However, it may be required to perform other tasks than those listed above, as well as to show a great flexibility in the management of the function without being considered as a contract modification.

## **HOW TO APPLY**

To apply, please email your CV and cover letter to [conservation@tacugama.com](mailto:conservation@tacugama.com) in copy to [aram@tacugama.com](mailto:aram@tacugama.com) By the 30th October 2022.

Please mention the position name in the subject line of the email. In case you do not hear from us within two weeks after the closing date, this means that your application was unsuccessful.

We thank you for your interest in working for TCS.

This position is for 16 months with the latest start date of 1<sup>st</sup> December 2022, international candidates are also welcome to apply.