

**Towards a participative, inclusive and sustainable management of the forest landscape complex of Outamba-Kilimi, Kuru Hills (Sierra Leone) and Penselli - Soyah - Sabouyah (Guinea) - PAP4 OKKPSS**



**Job Advert**

Tacugama Chimpanzee Sanctuary is recruiting !  
July 2022!

<b>Position title</b>	<b>Community Field Officer (1 post)</b>
<b>Location</b>	<b>Karine district</b>
<b>Management</b>	<b>Community Conservation Manger, Assistant Conservation Manger Senior, Assistant Conservation Manager Junior, Tacugama Chimpanzee Sanctuary</b>
<b>Project hubs</b>	<b>Community development and livelihood, Education and sensitization, environment protection and management</b>

**Note: Tacugama is committed to ensuring gender equality across all projects. Tacugama highly motivates and encourages women to apply to this position.**

**JOB OBJECTIVES**

Reporting directly to the Community Conservation Manager and Assistant Conservation Managers, the Community Field Officer helps to facilitate the activities of the other project officers in the field for timely implementation of activities with the knowledge and participation of the community members within the project site. The Community IField officer takes up active responsibility in organizing community meetings, workshops, leads on communication among community bio monitors and other project officials.

He/she is responsible for coordination of field activities and effective communication for the smooth running of the project at the project site and participates in the operations of the other project staff to enhance community involvement.

**RESPONSIBILITIES**

- Established contact with the local authorities and communities in the project area;

- Lead on organizing meetings, presentation and workshop;
- Collaborate with other project officials in the field to effectively deliver their work plan;
- Create a conducive and favorable working environment within the project communities for project officials, partners' organizations and guests visiting in relation to the projects;
- Supervise the activities of the community bio-monitors and send collected data to required project unit/official;
- Work in close collaboration with the livelihood and GIS officer to succeed in all aspect of the social data collection;
- Be in good position to settle any arising dispute between community members and the project;
- Represent the project in community meetings, workshops and other engagements;
- Ready to defend the good of the project;
- Facilitate the active participation of community members in all aspect of the project activities
- Ensure that community members are aware about the values of the project
- Serve as a communication link between the project and the community members for the smooth running of the project.

## **COMPETENCIES AND PERSONAL QUALITIES**

- Be a supportive worker
- Have adequate knowledge of the values and deliverables of the project
- A good listener
- Critical analysis of conflicting situations
- Constructive in decision making
- Be able to plan and organize events
- Relational quality and ability to work in a team with a sense of responsibility
- Ability to ride motorbikes on difficult terrain
- Have a liking for field work and ability to live in the villages conditions of the OKKPS area.
- Open-mindedness
- Motivation and a real interest in the OKKPS Project and its partners
- Ability to mobilize and involve village populations in environmental issues and sustainable development
- Willingness to learn and adapt to changing conditions

## **WORK EXPERIENCE AND SKILLS**

- A minimum of two years working in similar position on a successful environmental community project
- Have experience in organizing and facilitating focus groups within communities
- Able to efficiently administer questionnaires
- Knowledge on the use of Google forms and Kobo Collect;
- Know how to operate computer software tools and designs (word, excel and powerpoint)
- Have worked as a community liaison officer
- Proof of experience in a national or international NGO;
- Good written and oral expression skills in English.

## **OTHER**

- Have a general knowledge of the Tacugama Chimpanzee Sanctuary Organization, its functioning, structure and values;
- Is aware of the objectives and activities in general and in the specific work context;
- Is aware of the activities of other departments, supports them, respects the rules and procedures;
- Helping with general understanding related to the political and social context;
- Translates documents and interprets conversations if necessary.
- Knowledge of one or more of the local languages (Krio/Susu/Limba)
- Knowledge of the working communities at the project site – Outamba-Kilimi National Park communities and territories.
- Good reporting skills

## **RULES TO RESPECT**

- Confidentiality is an absolute rule for this position, it is strictly forbidden to divulge information and any breach of this rule will be considered a serious offence and sanctioned in accordance with the provisions of the Internal Regulations;
- He/she must report to his/her supervisor any significant difficulty that an employee may encounter;
- He/she shall treat all employees equally, without favoritism or special treatment for any reason;
- Respects the rules and customs of the local population (politeness and propriety) and ensures the maintenance of the reputation of the EU.

## **Qualification:**

Have a higher education diploma from a recognized learning institution is preferred

**In all areas of his/her activity, he/she must be proactive, i.e. be a force for proposals for improvement or adaptation. His/her supervisor may ask him/her to perform additional tasks if necessary.**

**Send applications to [conservation@tacugama.com](mailto:conservation@tacugama.com).**